



**ACME TOWNSHIP BOARD MEETING
ACME TOWNSHIP HALL
6042 Acme Road, Williamsburg MI 49690
Tuesday, August 13, 2013 7:00 p.m.**

MEETING CALLED TO ORDER WITH THE PLEDGE OF ALLEGIANCE AT 7:00 p.m.

Members present: C. Collett , C. Dye, A. Jenema, P. Scott, D. White, J. Zollinger
Members excused: G. LaPointe
Staff present: N. Edwardson, Recording Secretary

A. PUBLIC OPEN DISCUSSION:

R. Babcock, 4261 Bartlett Rd, asked about the website provider selection, how the process flowed. She also asked about video recordings of our meetings. Zollinger said we had received one bid and it was very expensive but will continue to look into the matter.

A comment from a unidentified gentleman who was disappointed in the handling of his application for the Planning Commission. He did not received any form of communication regarding the application. He felt this was wrong. Zollinger will meet with him later.

B LIMITED PUBLIC COMMENT:

D. Curry, a Wade Trim representative, expressed disappointed in the selection process for the township engineer of record.

L. Griffith, 5181 Lautner Road, commented that for years a local company had the monopoly on business in the area and was glad to see the Board review other firms.

C.Abernethy, 4312 Westridge Dr, provided a flow chart of the process of e-coli, stormwater, etc on our beaches. She expressed her concerns to the Board.

C. APPROVAL OF AGENDA:

Zollinger commented that there would be a Special presentation/Discussion on the road millage, additional correspondence and an update on the current bills to be paid..

Motion by White support by Scott to approve agenda with corrections. Motion carried unanimously.

D. INQUIRY AS TO CONFLICTS OF INTERST: None

E. CONSENT CALENDAR:

The purpose is to expedite business by grouping non-controversial items together for one Board Motion (roll call vote) without discussion. A request to remove any item for discussion later in the agenda from any member of the Board, staff or public shall be granted.

Motion by Collett, seconded by Jenema, to approve the consent calendar as presented with removal of the clerk's current bills to be paid. Motion carried unanimous roll call vote.

1. RECEIVE AND FILE:

- a. [Treasurer's Report](#) June 2013
- b. [Clerk's Report](#) June 2013
- c. Draft Unapproved Meeting Minutes:
 - a. Planning Commission [07/15/13](#)

Parks & Rec Advisory 07/25/13

- d. Parks & Rec Advisory Notes 07/09/13
- e. Parks and Maintenance Report – Tom Henkel
- f. The Metro Insider Newsletter June 2013
- g. Planning, Zoning & Administrative Activity Report
- h. North-flight Statistics June 2013

2. **ACTION – Consider approval:**

- a. Township Board meeting minutes of 07/02/13
- b. Accounts Payable Prepaid of \$90,411.86 and Current to be approved of \$176,232.39 (Recommend approval: Cathy Dye, Clerk)

F. **ITEMS REMOVED FROM THE CONSENT CALENDAR:**

1. **Clerk's current bill to be paid**

Dye added another \$75.00 to be paid for the Phragmites treatment thus making the current bills to be paid \$176,307.39.

Motion by White, support by Collett to receive and file the Clerk's report. Motion carried by unanimous roll call vote.

G. **SPECIAL PRESENTATIONS/DISCUSSIONS:**

1. **Boat Launch – Chris Stoppel**

C.Stoppel of 7238 Deepwater Pt Rd, presented a proposal that involves a local small boating access to Grand Traverse Bay. This has been the most sought after desire of the township residents indicated repeatedly by numerous surveys. Surplus military aircraft landing mats provide effective and inexpensive launch ramps when maintained seasonally. Stoppel said the most popular mat is the perforated steel variety that dates from World War II These mats come as interlocking sections 10'L x 16" wide, weighing 65# and costing around \$45.00.

Zollinger commented that the Parks & Rec advisory is currently working on this issue and will provided the above additional information to them.

2. **Grand Traverse Road Millage**

Bill Mouser, a commissioner on the Grand Traverse County Road commission, gave a overview of the proposed millage for the November election.

H. **REPORTS:**

1. Sheriff's Report –

Zollinger said will have a new Community Police officer, Ken Chubb, beginning next week. Zollinger encouraged residents to lock their cars and homes.

2. County Commissioner's Report – Larry Inman:

Inman briefly reviewed the report.

3. **Supervisor's Report**

Zollinger reported that he has been busy with the Engineer of Record applicants. He was part of the interviewing process. He has also worked on two applicants for the PDR Farmland, Metro Fire ad hoc and sewer and water issues with Lochenheath.

I. **CORRESPONENCE:**

1. **Holiday Hills Road Thank you**

Zollinger read a letter from citizens of Holiday Hills expressing thanks to the tribe for the new road.

2. **Letter from Bob Carstens**

Zollinger read into record a letter of resignation from the Planning Commission from Bob Carstens.

3. **E-mail from Trustee, LaPointe regarding Autumn Olive**

Zollinger read a e-mail from trustee, LaPointe, expressing concerns about the spread of Autumn Olive in the Yuba Creek Natural Area. This will be discussed at the next Parks & Rec advisory meeting, August 22, 2013.

J. NEW BUSINESS:

1. Resolution Amending Cemetery Burial Fees - Dye

Dye said that at the June 4th Board meeting the resolution was passed to increase the burial fees (opening and closing) for a full casket to five hundred dollars and to increase burial fees for a cremation urn to two hundred. It was then discovered that any opening or closing of burials after 3:30 pm, Monday-Friday, and Saturday and Sunday would be charged an additional one hundred dollars. Dye is requesting an amendment to the June 5th resolution. Scott and Jenema expressed concerns for the increases.

Motion by Scott, seconded by White to table until further information was gathered. Motion carried unanimously.

2. Resolution admendment for Recording Secretary – Dye

Dye said that at the June 4th Board meeting a resolution was passed to contract for \$120.00 per meeting a recording secretary. Township receptionist, Edwardson expressed interest in the position. Edwardson has agreed to accept a \$100.00 per diem for minute taking at the lower rate to compensate for use of equipment and supplies.

Motion by Jenema, seconded by Collett to approve Resolution R-2013-35, for a Recording Secretary. Motion carried by unanimously roll call vote.

3. Metro Fire Request for Qualifications and Proposal for CGAP - Flynn

Flynn said this was a copy of the request to hire a consulting firm to conduct a comprehensive evaluation and analysis of potential regionalization and consolidation of operations between the Grand Traverse Metro Emergency Services Authority and surrounding departments, including The Traverse City Fire Department.

4. Metro Fire 2014 Budget concerns

Board was presented with Metro's 2014 Budget for townships approval.

Motion by Scott, seconded by Collett to approve Metro Fire Department 2014 Budget. Motion carried by unanimously roll call vote.

5. Acme Township SAD meeting – Zollinger

Zollinger provided a memo regarding the July 17, 2013, meeting at the township. The objective was to discuss various approaches on how we could start to fix the residential roads in the township. There was discussion on SAD (Special Assessment Districts), what they are and the steps that must be taken to create SAD.

K. OLD BUSINESS:

1. Correction of Board minutes from May 22, June 18, 25,2013 meetings

Motion by Scott, seconded by White to amend the meeting minutes from June 18, 2013, as presented. Motion carried unanimously.

Motion by Scott, seconded by Dye to amend the meeting minutes May 22, 2013, as presented. Motion carried unanimously.

Motion by Scott, seconded by White to amend the meeting minutes from June 25, 2013, as presented. Motion carried unanimously.

2. Lochenheath Water and Sewer

Zollinger said the original Lochenheath development approval required that once the water and sewer system were constructed they would be turned over to Acme Township. This was based on state regulations that no longer apply. Now after this Board's decision concerning its lack of interest in owning and maintaining a public water system and discussion with the Homeowners Association, our respective attorneys have come up with agreements concerning Lochenheath's water and sewer. Lochenheath will continue to maintain its own water and sewer system and expand as necessary. Zollinger recommends approving both agreements as written.

Motion by Scott, seconded by Collett to approve the contract for water and sewer with Lochenheath as presented. Motion carried by unanimous roll call vote.

3. Acme Township Engineer of Record Recommendation - Zollinger

Zollinger reviewed his memo for engineer of record recommendation. A RFP was prepared and six firms responded. An analysis of rates, experience and any conflict of interest issues narrowed the field down to three. Dye, LaPointe and Zollinger set up interviews with the three finalist. A engineering RFP score card was used. A decision to recommend Gosling Czubak for a period of one year was made. Discussion followed.

Motion by Dye, seconded by White to approve the recommendation of Gosling Czubak as Township Engineer of Record. Motion carried by roll call vote of 5 in favor (Zollinger, Scott, Jenema, White, Dye) 1 opposed (Collett)

4. Kane property update - Jocks

Jocks reviewed the process to date with a proposal of sharing the cost with Kane for another survey. There is a question of how big the encroachment is. Using the existing data points Gosling Czubak would do another survey.

Motion by Scott, seconded by Jenema that a survey not costing more then \$1000.00 be performed. Motion carried by unanimous roll call vote.

PUBLIC COMMENT & OTHER BUSINESS THAT MAY COME BEFORE THE BOARD:

Larry Inman stated he will be running for Representative Wayne Schmidt's position in 2014.

Motion by White seconded by Jenema to adjourn. Motion carried unanimously.

ADJOURNED AT 9:30 pm